

Event Planning Checklist Digital Preservation

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Metadata and Semantics Research Emmanouel Garoufallou 2013-10-25 This book constitutes the refereed proceedings of the 7th Metadata and Semantics Research Conference, MTSR 2013, held in Thessaloniki, Greece, in November 2013. The 29 revised papers presented were carefully reviewed and selected from 89 submissions. The papers are organized in several sessions and tracks. The sessions cover the following topics: platforms for research datasets, system architecture and data management; metadata and ontology validation, evaluation, mapping and interoperability; content management. The tracks cover the following topics: big data and digital libraries in health, science and technology; European and national projects and project networking; metadata and semantics for open repositories, research information systems and data infrastructures; metadata and semantics for cultural collections and applications; metadata and semantics for agriculture, food and environment.

Informatics Engineering and Information Science, Part III Azizah Abd Manaf 2011-10-28 This 4-Volume-Set, CCIS 0251 - CCIS 0254, constitutes the refereed proceedings of the International Conference on Informatics Engineering and Information Science, ICIEIS 2011, held in Kuala Lumpur, Malaysia, in November 2011. The 210 revised full papers presented together with invited papers in the 4 volumes were carefully reviewed and selected from numerous submissions. The papers are organized in topical sections on e-learning, information security, software engineering, image processing, algorithms, artificial intelligence and soft computing, e-commerce, data mining, neural networks, social networks, grid computing, biometric technologies, networks, distributed and parallel computing, wireless networks, information and data management, web applications and software systems, multimedia, ad hoc networks, mobile computing, as well as miscellaneous topics in digital information and communications.

Electronic Records Management and Digital Discovery 2008

Arkfeld's Best Practices Guide for ESI Pretrial Discovery - Strategy and Tactics Michael R. Arkfeld 2020-04-03 The new edition of Arkfeld's Best Practices Guide: ESI Pretrial Discovery — Strategy and Tactics contains procedural steps, strategy and substantive law considerations related to the pretrial discovery of "electronically stored information" (ESI). These practices are intended to be used as general guidelines for the discovery and production of ESI. Depending on the unique issues of your case, these suggested practices may necessitate a different approach and should be considered on a case-by-case basis. Contents include: Overview of Electronic Discovery and Information Technology Preparing an Overall Plan and Strategy ESI Issues and Strategy Litigation Stages and Procedural Discovery Rules

The Wedding Planner & Organizer Mindy Weiss 2012-01-15 Packed throughout with tips, tools, checklists, spreadsheets and schedules, a complete, three-ring-binder wedding planner includes tabs for: The Big Picture and Contacts; Budget; Location, Location, Location!; Menu and Flowers; Rentals; The Dress! (And What Everyone Else Is Wearing); The Guests and the Invitations; Music, Photography, and Videography; and more.

Sustainable Event Management Meegan Jones 2014-05-09 Summary: "Public parties always have and always will be a part of the human story. Yet those who stage events have a social and environmental responsibility to reduce their impacts. Written by a leader in the field, this fully updated, practical, step-by-step guide leads readers through the key aspects of how to understand and manage the impacts of events of any type and scale. Readers are provided with checklists for action and tools for measuring performance and numerous examples and case studies from across the world are integrated throughout"--

Digital Science Tatiana Antipova 2022-01-17 This book gathers selected papers that were submitted to the 2021 International Conference on Digital Science (DSIC 2021) that aims to make available the discussion and the publication of papers on all aspects of single and multidisciplinary research on conference topics. DSIC 2021 was held on October 15–17, 2021. An important characteristic feature of conference is the short publication time and worldwide distribution. Written by respected researchers, the book covers a range of innovative topics related to: digital economics; digital education; digital engineering; digital environmental sciences; digital finance, business and banking; digital health care, hospitals and rehabilitation; digital media; digital medicine, pharma and public health; digital public administration; digital technology and applied sciences. This book may be used for private and professional non-commercial research and classroom use (e.g., sharing the contribution by mail or in hard copy form with research colleagues for their professional non-commercial research and classroom use); for use in presentations or handouts for any level students, researchers, etc.; for the further development of authors' scientific career (e.g., by citing, and attaching contributions to job or grant application).

Digital Preservation in Libraries Jeremy Myntti 2019-07-03 In today's information landscape, there are fewer topics that more urgently demand expansive discourse than digital preservation, which touches on everything from technology to copyright. The Association for Library Collections and Technical Services (ALCTS) steps up to the challenge with this comprehensive overview. Global in scope, it features case studies and contributions that discuss such key issues as the history of digital preservation; digital preservation and information ethics; strategies for getting started, sustaining digitization programs, and performing evaluation; fine-tuning digital preservation workflows, with a look at Digital Streams Matrix for analyzing pathways and tasks; preserving e-books, mobile device data, and other specific types of materials; collaborative efforts in digital preservation, including jargon-free techniques for engaging non-technical colleagues in digital legacy tools and processes; and the copyright, legal, and administrative issues connected with digital preservation. Academic librarians, technical services staff, technologists, and administrators will all benefit from this incisive collection.

The Theory and Craft of Digital Preservation Trevor Owens 2018-12-11 Based on extensive reading, research, and writing on digital preservation, Owens's work will prove an invaluable reference for archivists, librarians, and museum professionals, as well as scholars and researchers in the digital humanities.

Fundamentals of Collection Development and Management Peggy Johnson 2014-03-21 In this

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sweeping revision of a text that has become an authoritative standard, expert instructor and librarian Peggy Johnson addresses the art of controlling and updating library collections, whether located locally or accessed remotely. Each chapter offers complete coverage of one aspect of collection development and management, including numerous suggestions for further reading and narrative case studies exploring the issues.

Arkfeld's Best Practices Guide for ESI PreTrial Discovery -- Strategy and Tactics, '16-'17 Edition Michael R. Arkfeld, Esq. 2016-04-13 The new 2016-2017 edition of Arkfeld's Best Practices Guide: ESI Pretrial Discovery -- Strategy and Tactics contains procedural steps, strategy and substantive law considerations related to the pretrial discovery of "electronically stored information" (ESI). These practices are intended to be used as general guidelines for the discovery and production of ESI. Depending on the unique issues of your case, these suggested practices may necessitate a different approach and should be considered on a case-by-case basis. Contents include: • Overview of Electronic Discovery and Information Technology • Preparing an Overall Plan and Strategy • ESI Issues and Strategy • Litigation Stages and Procedural Discovery Rules The eBook versions of this title feature links to Lexis Advance for further legal research options.

Cyber Forensics Albert Marcella, Jr. 2007-12-19 Designed as an introduction and overview to the field, *Cyber Forensics: A Field Manual for Collecting, Examining, and Preserving Evidence of Computer Crimes, Second Edition* integrates theory and practice to present the policies, procedures, methodologies, and legal ramifications and implications of a cyber forensic investigation. The authors guide you step-by-step through the basics of investigation and introduce the tools and procedures required to legally seize and forensically evaluate a suspect machine. Updating and expanding information on concealment techniques, new technologies, hardware, software, and relevant new legislation, this second edition delineates the scope and goals of cyber forensics to reveal and track legal and illegal activity. Beginning with an introduction and definition of cyber forensics, chapters explain the rules of evidence and chain of custody in maintaining legally valid electronic evidence. They describe how to begin an investigation and employ investigative methodology, as well as establish standard operating procedures for the field and cyber forensic laboratory. The authors provide an in depth examination of the manipulation of technology to conceal illegal activities and the use of cyber forensics to uncover them. They discuss topics and issues such as conducting a cyber forensic investigation within both the local and federal legal framework, and evaluating the current data security and integrity exposure of multifunctional devices. *Cyber Forensics* includes details and tips on taking control of a suspect computer or PDA and its "operating" environment, mitigating potential exposures and risks to chain of custody, and establishing and following a flowchart for the seizure of electronic evidence. An extensive list of appendices include websites, organizations, pertinent legislation, further readings, best practice recommendations, more information on hardware and software, and a recap of the federal rules of civil procedure.

Preservation Program Blueprint Barbra Buckner Higginbotham 2001-04 A complete guide to developing a library preservation program.

Resources in Education 1996-04

Planning and Implementing a Sustainable Digital Preservation Program Erin Baucom 2019-08-01 This issue of Library Technology Reports will help libraries assess their current abilities, determine what they are committed to preserving, develop administrative and technological support, and create a digital preservation program that will be sustainable through organizational and technological change.

A Guide to Distributed Digital Preservation Katherine Skinner 2010 This volume is devoted to the broad topic of distributed digital preservation, a still-emerging field of practice for the cultural memory arena. Replication and distribution hold out the promise of indefinite preservation of materials without degradation, but establishing effective organizational and technical processes to enable this form of digital preservation is daunting. Institutions need practical examples of how this task can be accomplished in manageable, low-cost ways. This guide is written with a broad audience in mind that includes librarians, archivists, scholars, curators, technologists, lawyers, and administrators. Readers may use this guide to gain both a philosophical and practical understanding of the emerging field of distributed digital preservation, including how to establish or join a network.

Information Nation Randolph Kahn 2009-02-10 This fully updated edition demonstrates how businesses can succeed in creating a new culture of information management compliance (IMC) by incorporating an IMC philosophy into a corporate governance structure. Expert advice and insight reveals the proven methodology that adopts the principles, controls, and discipline upon which many corporate compliance programs are built and explains how to apply this methodology to develop and implement IMC programs that anticipate problems and take advantage of opportunities. Plus, you'll learn how to measure information management compliance through the use of auditing and monitoring, following the proper delegation of program roles and components, and creating a culture of information management awareness.

Bulletin of the American Society for Information Science and Technology 2004

Government Information Management in the 21st Century Peggy Garvin 2016-04-22 Government Information Management in the 21st Century provides librarians, information professionals, and government information policy leaders with a comprehensive and authoritative state-of-the-art review of current issues in government information management with a global perspective. The widespread use of the Internet to provide government information and services has altered the landscape dramatically for those who organize, store, and provide access to government content. Technical challenges include digital preservation, authentication, security, and accessibility for a diverse user base. Management challenges include changes to costs, workflow, staff skills and resources, and user expectations. Public policies based on distributed paper collections must also change to address issues that are inherent to digital, networked, public content; such issues include the maintenance of personal privacy, re-use of government information, and the digital divide. The authors in this timely book are practitioners, scholars, and government officials. Together they provide an informed look at how managing government information is being tested at a time of rapid change. Part I addresses key issues for public, academic, and government libraries in organizing and providing access to government information. Part II features chapters on the diverse information issues facing governments, such as managing Freedom of Information requirements, opening government data to the public, and deploying new online technologies.

Digital Forensics and Investigations Jason Sachowski 2018-05-16 Digital forensics has been a discipline of Information Security for decades now. Its principles, methodologies, and techniques have remained consistent despite the evolution of technology, and, ultimately, it can be applied to any form of digital data. However, within a corporate environment, digital forensic professionals are particularly challenged. They must maintain the legal admissibility and forensic viability of digital evidence in support of a broad range of different business functions that include incident response, electronic discovery (ediscovery), and ensuring the controls and accountability of such information across networks. Digital Forensics and Investigations: People, Process, and Technologies to Defend the

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Enterprise provides the methodologies and strategies necessary for these key business functions to seamlessly integrate digital forensic capabilities to guarantee the admissibility and integrity of digital evidence. In many books, the focus on digital evidence is primarily in the technical, software, and investigative elements, of which there are numerous publications. What tends to get overlooked are the people and process elements within the organization. Taking a step back, the book outlines the importance of integrating and accounting for the people, process, and technology components of digital forensics. In essence, to establish a holistic paradigm—and best-practice procedure and policy approach—to defending the enterprise. This book serves as a roadmap for professionals to successfully integrate an organization's people, process, and technology with other key business functions in an enterprise's digital forensic capabilities.

Aligning National Approaches to Digital Preservation Nancy Y. McGovern 2012 On May 23-25, more than 125 delegates from more than 20 countries gathered in Tallinn, Estonia, for the "Aligning National Approaches to Digital Preservation" conference. At the National Library of Estonia, this group explored how to create and sustain international collaborations to support the preservation of our digital cultural memory. This publication contains a collection of peer-reviewed essays that were developed by conference panels and attendees in the months following ANADP. Rather than simply chronicling the event, the volume intends to broaden and deepen its impact by reflecting on the ANADP presentations and conversations and establishing a set of starting points for building a greater alignment across digital preservation initiatives. Above all, it highlights the need for strategic international collaborations to support the preservation of our collective cultural memory.

Fundamentals of Collection Development and Management, Fourth Edition Peggy Johnson 2018-07-23 Technical Services Quarterly declared that the third edition "must now be considered the essential textbook for collection development and management ... the first place to go for reliable and informative advice." For the fourth edition expert instructor and librarian Johnson has revised and freshened this resource to ensure its timeliness and continued excellence. Each chapter offers complete coverage of one aspect of collection development and management, including numerous suggestions for further reading and narrative case studies exploring the issues. Thorough consideration is given to traditional management topics such as organization of the collection, weeding, staffing, and policymaking; cooperative collection development and management; licenses, negotiation, contracts, maintaining productive relationships with vendors and publishers, and other important purchasing and budgeting topics; important issues such as the ways that changes in information delivery and access technologies continue to reshape the discipline, the evolving needs and expectations of library users, and new roles for subject specialists, all illustrated using updated examples and data; and marketing, liaison activities, and outreach. As a comprehensive introduction for LIS students, a primer for experienced librarians with new collection development and management responsibilities, and a handy reference resource for practitioners as they go about their day-to-day work, the value and usefulness of this book remain unequaled.

Using Computers in the Law Office Matthew S. Cornick 2014-07-03 Focusing on how computers can make paralegals and legal professionals more productive on the job, this updated Seventh Edition of the #1 book on the market offers comprehensive treatment of computer concepts, including coverage of both basic software programs like Word, Excel, and PowerPoint, to more advanced applications using AbacusLaw, CaseMap, Clio, DiscoverFY, HotDocs, Tabs3, TimeMap, and TrialDirector. Real-life examples, pertinent tutorials, ethical considerations, and up-to-date coverage of the most popular software used in all types of legal organizations help students develop key knowledge and skills. Each topic is presented in a clear and organized manner and includes examples of how the software is actually used on the job. The

detailed Hands-on Exercises include Basic, Intermediate, and Advanced assignments to allow for a variety of skill levels. These extensive exercises allow students to apply their knowledge and practice using computers to complete realistic legal work. This edition reflects the ever-changing rules and decisions affecting the legal process (gathering evidence, managing files, filing with courts, working on electronic copyright issues, presenting exhibits, billing, etc.) and covers the most up-to-date technology available to help paralegals comply to new rules and better handle complex records and files. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Century 21 Digital Information Management, Lessons 1-145 Jack P. Hoggatt 2014-07-17 Learn keyboarding skills that will prepare you for a lifetime of success with CENTURY 21 DIGITAL INFORMATION MANAGEMENT. Ready to help you face all the business challenges that will come your way, this useful text lets you tap into the latest technology, helps you master computer applications using Microsoft Office 2010/2013, and builds your communication skills. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Quick Hits for Service-Learning M. A. Cooksey 2010-11-15 Service-learning, the integration of classroom instruction with community service projects, is rapidly gaining momentum as a successful teaching and learning strategy that benefits both students and their communities. Quick Hits for Service-Learning presents more than 80 examples of innovative curricula, developed by educators in a wide range of disciplines, designed to combine community service with instruction and reflection. Seven chapters offer tips for classroom activities that focus on the education of children and youth; civic awareness, engagement, and activism; language, literature, and communication; global studies and local outreach to exceptional populations; the study of history, the social sciences, and the arts; business, industry, and the health sciences; and the teaching of research and other "tools of the trade." Brimming with ideas that busy faculty members can easily adapt to their own classrooms, this book is a valuable reference for faculty new to the field or seasoned practitioners looking for fresh ideas.

Arkfeld's Best Practices Guide for ESI Pretrial Discovery -- Strategy and Tactics , '12-'13 Ed. Michael R. Arkfeld 2012-03-29 NEWLY REVISED March, 2012. This popular Guide contains strategy and tactics for handling sixteen specific ESI issues throughout pretrial discovery. These include scope of discovery, preservation obligation, controlling costs, search methodology, form of production, accessibility of ESI, sanctions, cost allocation, and much more. New with this guide is a "meet and confer" planning guide that will assist in reducing the ESI population and costs. Contents include: • The Basics of Electronic Discovery • Preparing an Overall Plan and Strategy • ESI Issues and Strategy - Sixteen Critical Issues • Litigation Stages and Procedural Discovery Rules This eBook features links to Lexis Advance for further legal research options.

Arkfeld's Best Practices Guide for ESI Pretrial Discovery -- Strategy and Tactics, '14-'15 Ed. Michael R. Arkfeld, Esq. 2014-04-16 The new edition of Arkfeld's Best Practices Guide: ESI Pretrial Discovery -- Strategy and Tactics contains procedural steps, strategy and substantive law considerations related to the pretrial discovery of "electronically stored information" (ESI). These practices are intended to be used as general guidelines for the discovery and production of ESI. Depending on the unique issues of your case, these suggested practices may necessitate a different approach and should be considered on a case-by-case basis. Contents include: • Overview of Electronic Discovery and Information Technology • Preparing an Overall Plan and Strategy • ESI Issues and Strategy • Litigation Stages and Procedural Discovery Rules

Handling and Exchanging Electronic Evidence Across Europe Maria Angela Biasiotti 2018-06-26

This volume offers a general overview on the handling and regulating electronic evidence in Europe, presenting a standard for the exchange process. Chapters explore the nature of electronic evidence and readers will learn of the challenges involved in upholding the necessary standards and maintaining the integrity of information. Challenges particularly occur when European Union member states collaborate and evidence is exchanged, as may be the case when solving a cybercrime. One such challenge is that the variety of possible evidences is so wide that potentially anything may become the evidence of a crime. Moreover, the introduction and the extensive use of information and communications technology (ICT) has generated new forms of crimes or new ways of perpetrating them, as well as a new type of evidence. Contributing authors examine the legal framework in place in various EU member states when dealing with electronic evidence, with prominence given to data protection and privacy issues. Readers may learn about the state of the art tools and standards utilized for treating and exchanging evidence, and existing platforms and environments run by different Law Enforcement Agencies (LEAs) at local and central level. Readers will also discover the operational point of view of LEAs when dealing with electronic evidence, and their requirements and expectations for the future. Finally, readers may consider a proposal for realizing a unique legal framework for governing in a uniform and aligned way the treatment and cross border exchange of electronic evidence in Europe. The use, collection and exchange of electronic evidence in the European Union context and the rules, practises, operational guidelines, standards and tools utilized by LEAs, judges, Public prosecutors and other relevant stakeholders are all covered in this comprehensive work. It will appeal to researchers in both law and computer science, as well as those with an interest in privacy, digital forensics, electronic evidence, legal frameworks and law enforcement.

LexisNexis Practice Guide New York e-Discovery and Evidence 2016 Edition Kyle C. Bisceglie 2015-12-09

Comprehensive in scope, New York e-Discovery and Evidence:

- Describes the creation, storage, and production of electronically stored information.
- Suggests how to deal with the dynamic information stored in metadata.
- Discusses the need to avoid spoliation and retrieve, restore, or translate the material before it is produced.
- Examines issues regarding relevance and privilege.
- Explains how to use electronically stored information at trial.

Targeted Practical Guidance:

- Task-based checklists, with cites to applicable court rules and case law, take litigators step-by-step through the various areas of e-discovery. A master checklist serves as a starting point for performing any task in the e-discovery process.
- Real World Practice Tips-- including strategic points, warnings, timing and exceptions -- raise critical issues and prevent missteps.
- Dozens of attorney-drafted and court-tested forms save time and streamline work flow.

This eBook features links to Lexis Advance for further legal research options.

LexisNexis Practice Guide New York e-Discovery and Evidence Kyle C. Bisceglie 2014-11-05

Comprehensive in scope, New York e-Discovery and Evidence:

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Arkfeld's Best Practices Guide for ESI Pretrial Discovery - Strategy and Tactics 2022-2023

Edition Michael R. Arkfeld 2022-03-25 The new edition of Arkfeld's Best Practices Guide: ESI Pretrial Discovery — Strategy and Tactics contains procedural steps, strategy and substantive law considerations related to the pretrial discovery of electronically stored information (ESI). These practices are intended to be used as general guidelines for the discovery and production of ESI. Depending on the unique issues of your case, these suggested practices may necessitate a different approach and should be considered on a case-by-case basis. Contents include: Overview of Electronic Discovery and Information Technology Preparing an Overall Plan and Strategy ESI Issues and Strategy Litigation Stages and Procedural Discovery Rules

Art of Advocacy: Discovery Arthur I. Miltz 2022-05-20 Covers the following areas of practice: • Depositions • Interrogatories and requests for production of documents • Requests for admissions • Combined discovery demands First published 1982. 1 Volume; updated with revisions.

The Wedding Roller Coaster Leah Weinberg 2021-04-02 Planning a wedding is the ultimate test in a relationship. From floral selections to uncomfortable conversations about money to feedback from well-meaning family members, the wedding planning process can seem a bit like a roller coaster. But it doesn't have to be! Whether you're throwing the wedding that everyone will talk about for years to come or a quiet garden party, this book is your back pocket strategy to keeping your relationships intact and your heart in the right place. I'll guide you in thinking strategically with examples from real-world couples that have been in your shoes, as well as respected industry professionals. Get ready to learn... The importance of prioritizing the happiness of you and your future spouse -- it really matters! How to think creatively about having the wedding of your dreams. (Hint: The little touches are what guests will remember!) The act of inviting joy and peace (instead of anxiety and stress) into wedding planning to relieve pressure, making your wedding day the first of many accomplishments to come. And so much more!

A DRIVER's Guide to European Repositories Kasja Weenink 2008-01-01 The Driver's Guide is a practical guide for repository managers and institutions who want to build their own repository.

ICCSM2014-Proceedings of the International Conference on Cloud Security Management

ICCSM-2014 Barbara Endicott-Popovsky 2014-10-07 These Proceedings are the work of researchers contributing to the 2nd International Conference on Cloud Security Management Security (ICCSM 2014), being held this year at the University of Reading, UK on the 23-24 October 2014, . The conference chair is Dr John McCarthy, Vice President, from the Cyber Security, ServiceTech, UK and the Programme Chair is Dr. Barbara Endicott-Popovsky, from the Center for Information Assurance and Cybersecurity, University of Washington, Seattle, USA. As organisations rush to adopt Cloud Computing at a rate faster than originally projected, it is safe to predict that, over the coming years, Cloud Computing will have major impacts, not only on the way we conduct science and research, but also on the quality of our daily human lives. Computation research, education, and business communities have been exploring the potential benefits of Cloud Computing and the changes these imply. Experts have predicted that the move to the cloud will alter significantly the content of IT jobs, with cloud clients needing fewer hands-on skills and more skills that administer and manage information. Bill Gates was recently quoted: "How you gather, manage, and use information will determine whether you win or lose." Cloud Computing impacts will be broad and pervasive, applying to public and private institutions alike.

LexisNexis Practice Guide: New York e-Discovery and Evidence, 2017 Edition Kyle C. Bisceglie 2018-11-09 Comprehensive in scope, New York e-Discovery and Evidence: • Describes the creation, storage, and production of electronically stored information. • Suggests how to deal with the dynamic information

stored in metadata. • Discusses the need to avoid spoliation and retrieve, restore, or translate the material before it is produced. • Examines issues regarding relevance and privilege. • Explains how to use electronically stored information at trial. Targeted Practical Guidance: • Task-based checklists, with cites to applicable court rules and case law, take litigators step-by-step through the various areas of e-discovery. A master checklist serves as a starting point for performing any task in the e-discovery process. • Real World Practice Tips-- including strategic points, warnings, timing and exceptions -- raise critical issues and prevent missteps. • Dozens of easily downloaded attorney-drafted and court-tested forms save time and streamline work flow.

Protecting Your Library's Digital Sources Miriam B. Kahn 2004-02-09 This is the authoritative e-preservation resource for reference librarians, preservationists, archivists, and records managers who create and maintain electronic resources.

Trusting Records in the Cloud Luciana Duranti 2019-07-02 Published in association with the Society of American Archivists *Trusting Records in the Cloud* presents key findings of InterPARES Trust, an international research project that has investigated issues of trust in, and trustworthiness of records and data online, with respect to privacy, accessibility, portability, metadata and ownership. The project has produced theoretical and methodological frameworks for the development of local, national and international policies, procedures, regulations, standards and legislation, to ensure public trust grounded on evidence of good governance, strong digital economy and persistent digital memory. Topics include: - risks and remedies to the contracts the public must enter into with service providers - implementing retention and disposition schedules in the cloud - understanding the role of metadata in cloud services for chain of custody - rethinking issues of appraisal, arrangement and description - preservation as a series of services implementable by a variety of preservation actors - information governance, risk management, and authentication practices and technologies. This book is essential reading for records and archives managers, information professionals and organizations that are using or intend to use the cloud for the creation, management and preservation of their information; records and archives students and educators; individuals working in the academic, government and private sectors, and members of the public concerned about their personal information in the cloud.

Risk Management of Digital Information Gregory W. Lawrence 2000 The Council on Library and Information Resources (CLIR) presents the full text of "Risk Management of Digital Information: A File Format Investigation," a June 2000 report written by Gregory W. Lawrence, William R. Kehoe, and others. The report is based on an investigation by Cornell University Library regarding the risks to digital file formats during migration.

Information Management & Technology 2003