

Sample Written Warning Letter For Tardiness

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[PDF]Sample: Documenting a Verbal Warning - Northwest University
<https://eagle.northwestu.edu/.../2015/10/Sample-Verbal-Notice.pdf>

This letter serves as a summary of our meeting on date/time/place, regarding your performance/conduct. This is only a reiteration of what we discussed; it is not a written warning. During our meeting I described ... They include, (sample items): 1. Tardiness ...

[PDF]Recordkeeping Best Practices
<https://static1.squarespace.com/static/60a7cd1fc8fc307f1c693019/t/...>

Written Warnings/Disciplinary Actions/Performance Improvement Plans Other miscellaneous documents relating to the employee: awards, training records, promotion information, notes on attendance/tardiness, ...

[PDF]South St Paul Packer Dance Team Commitment Contract Purpose
[a...https://resources.finalsite.net/images/v1658777514/ssppsorg/ps5jze...](https://resources.finalsite.net/images/v1658777514/ssppsorg/ps5jze...)

Unexcused Tardiness 7 days prior to a meet competition: Pulled from dance. One unexcused absence will result in the ineligibility to receive any team, conference or state awards. Two unexcused absences will result in the ineligibility to letter ...

[PDF]Written Warning - Attendance - West Virginia
<https://personnel.wv.gov/SiteCollectionDocuments/Samples/Written...>

SAMPLE – Written Warning for Attendance ... Dear [Mr./Ms. Last Name]: The purpose of this letter is to emphasize the seriousness of your attendance record (absenteeism ... tardiness to me personally, by telephone, no later than ...

[PDF]Performance Improvement Plan -

Attendance<https://images.template.net/wp-content/uploads/2016/01/09133210/...>

tardiness to me personally, by telephone, no later than forty-five minutes after the start of your scheduled workday. In my absence, you are to personally report by telephone, such absences or tardiness to [name and title – ...